

Merchant Info

Merchant _____

Address _____

City, State, ZIP _____

Merchant ID _____

System Info

Merchant Contact
Name & Phone _____

Card Processor
Name & Phone _____

Dealer Contact
Name & Phone _____

POS Package _____

VITAL Merchant Information (Provided by TSYS/VITAL)

Acquirer BIN (Bank ID Number)	6 digits
Terminal ID	4 digits
City Code	5 or 9 digits; (Zip code + 4)
Merchant Category Code	4 digits; Retail = 5912 Restaurant = 5812
Agent Bank	6 digits; use 000000 if not supplied
Merchant State	2 characters. Use standard Post Office state abbreviations – Eg. NY, PA, TN
VISA 'V' Number	8 digits. Replace leading 'V' with number 7.
Sharing Group	1-14 characters. Use a 0 if not supplied.
Settlement Agent Number	4 characters. Use 0000 if not supplied
Settlement Agent Number	4 characters. Use 0000 if not supplied
Food & Consumer ID (FCS ID)	1-7 characters, Use '0000000' id not supplied

Merchant ID	12 digits
Store ID	4 digits
Time Zone Differential	3 digits; EST=705; CST=706; MST=707; PST =
Merchant Location Number	5 digits; Use 00001 if not supplied
Agent Chain	6 digits; use 000000 if not supplied
Merchant Name	1 – 24 characters (letters and/or numbers only). May not contain spaces (use underscore '_' for
Merchant City	1 – 13 characters (letters and/or numbers only). May not contain spaces (use underscore '_' for
Merchant ABA Number	9 digits. Use 000000000 if not supplied.
Reimbursement Attribute	1 character. Use 0 if not supplied.
Reimbursement Attribute	1 character. Use 0 if not supplied.

IP Connect Information

Connect Timeout to VITAL	Sets the time in seconds to attempt an IP connection for each transaction before switching to dial for processing (if enabled). Allowable values are 3 to 40 seconds.
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ePay Information

Use Client/Server Password	If you will be Client/Server Password operation, click the Client/Server Password box and enter the password to be used by the server in the box below the checkbox. You must also configure DSIClientX and ePay Administrator for Client/Server password protection using the same password to use this function.
Go To System Tray When Minimized	The selection box Go To System Tray when Minimized is unchecked by default. If you want to have the NETePay icon appear in the System Tray rather than in the Toolbar when minimized, check this selection.
Verify VITAL SSL Certificate	This selection is selected by default.
Do Not Connect To VITAL on Startup	The selection box Do Not Connect to VITAL on Startup is unchecked by default. When this option is unchecked, NETePay will check that it can establish a connection to the VITAL host before starting. If this box is checked, NETePay will start without testing the connection to the VITAL host.
Merchant Category	Select either Retail, Restaurant or Grocery from the drop down menu.

Transport Information

<p><u>Select One:</u></p> <p>IP Only IP with Dial Backup Dial Only</p>	<ul style="list-style-type: none"> • IP Only – Select this option if you want NETePay to use only the Internet to process transaction with the VITAL Host. • IP with Dial Backup – Select this option if you want to use the Internet as the primary means of communication with VITAL and to have automatic direct dial backup operation occur when Internet service is interrupted. This option requires that you install a Datacap DialLink modem on an available COM port. <i>NETePay only operates with a Datacap DialLink modem for backup operations – third party modems are not supported.</i> • Dial Only – Select this option if you want to use the Datacap DialLink modem and phone line as the primary means of communication with VITAL. This option requires that you install a Datacap DialLink modem on an available COM port. <i>NETePay only operates with a Datacap DialLink modem for dialup operations – third party modems are not supported.</i>
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Dial Backup Information

Comm Port	• Comm Port – Select the COM port number where the Datacap DialLink modem is attached. Make sure not to use a port number used by another device. Allowable ports are 1-255.
Dial Prefix	• Dial Prefix – If the phone system being used with the Datacap DialLink modem requires dialing a prefix to get an outside or long distance line, enter it here. A 'W' (wait for dial tone) or a ',' (comma – wait 2 seconds before dialing next digit) are the most common along with 8 or 9. For example "8,"
VITAL Authorization Phone Number	• VITAL Authorization Phone Number – This number will automatically be filled in for the recommended access number to VITAL. You may change this number if you are having problems reliably communicating with the host. Contact your merchant service provider or VITAL directly to obtain alternate access phone number(s).

Refer to the *NETePay Guide for VITAL Terminal* (on the NETePay CD in PDF format) for complete information on setup and configuration.