

**Merchant Info**

Merchant \_\_\_\_\_

Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Merchant ID \_\_\_\_\_

**System Info**

Merchant Contact  
Name & Phone \_\_\_\_\_

Card Processor  
Name & Phone \_\_\_\_\_

Dealer Contact  
Name & Phone \_\_\_\_\_

POS Package \_\_\_\_\_

From the *NETePay* menu bar, select **Setup** and choose **Merchant Parameters**

**Merchant Information (Provided by Paymentech)**

<b>Merchant ID</b>	12 Digits Numeric; the Merchant ID (MID) assigned by Paymentech
<b>Terminal ID</b>	3 Digits Numeric; the Terminal ID (TID) number assigned by Paymentech
<b>Client ID</b>	4 Digits Numeric; the Client ID (CID) number assigned by Paymentech
<b>Merchant Category ID</b>	Select either Retail, MOTO, eCommerce or Petroleum as assigned by Paymentech
<b>Send &lt;Memo&gt; as Customer Data</b>	Should be checked if the POS software is designed to send customer data that will be used by Paymentech for specialized merchant reporting. Check with your POS provider and/or Paymentech to determine if this option should be checked. If you are unsure on whether your POS systems uses this option properly, leave it unchecked.

**NetConnect Information**

<b>User ID</b>	NetConnect <b>User ID</b> supplied by Paymentech. This field is case sensitive – enter exactly as provided.
<b>Password</b>	NetConnect <b>Password</b> supplied by Paymentech. This field is case sensitive – enter exactly as provided.
<b>Truncate Sensitive Data in Database</b>	This option is enabled by default and cannot be changed by the user.. Truncation is required for PCI/CISP compliance.

**Security Information**

<b>Use Client/Server Password</b>	If you will be Client/Server Password operation, click the <b>Client/Server Password</b> box and enter the password to be used by the server in the box below the checkbox. You must also configure DSIClientX and ePay Administrator for Client/Server password protection using the same password to use this function.
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Refer to the **NETePay Guide for Paymentech Host** manual (on the NETePay CD in PDF format) for complete information on setup and configuration.

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